APPLICATION FOR ADMISSION TO RESIDENTIAL HALLS AND RESIDENTIAL COLLEGES IN JOCKEY CLUB STUDENT VILLAGE III 2019-20
(For Current Full-time Postgraduate Students)

General Information and Instructions

Applications for admission to residential halls or the Residential Colleges in Jockey Club Student Village III should be submitted via HKU Portal. Current postgraduate students who wish to apply for admission in 2019-20 should read the following instructions carefully. Applicants should note that it is their responsibility to follow the application procedures and to note the important dates of the admissions exercise detailed below.

Round I (Application period: April 12 - 23, 2019)

The following current students may apply in Round I:

(1) Current residents in residential halls seeking re-admission to the same hall; or
(2) Current residents in residential halls seeking admission to another hall

NB:
Residential halls: Applications from current students other than those in the three categories mentioned above will NOT be processed in Round I.

Residential Colleges in Jockey Club Student Village III: Current residents who wish to re-apply for the Residential Colleges or apply for residential halls should submit application in Round I.

Round II (Application period: August 9 – August 13, 2019)

The following students shall apply in Round II:

(1) Current students who have no prior hall experience in 2018-19; or
(2) Students who are newly admitted into a study programme in 2019-20

[IMPORTANT: Current students who have been de-registered will not be able to access the HKU Portal. If you have been de-registered due to outstanding fees, your student status will be re-instated only after your payment is cleared and approved by the FEO. Please ensure that you do not have any outstanding fees during the application period and reserve ample time before the application deadline for re-instatement of student status, if necessary. For enquiries about your financial status, please contact the FEO at 2859 2337].

How to Apply

1. To start the on-line application, you have to launch the web browser (Internet Explorer 5.5 or above is recommended). Then you can access on-line application system via

   a. HKU Portal (https://hkuportal.hku.hk)

   b. Login HKU Portal → select “SIS Menu” → select “On-line application” → select “Application for Resident Hall” and the appropriate application form according to your current personal particulars and intended status in the coming academic year will be displayed.

The on-line application system may not be available during the IT Services’ maintenance period (2:00 a.m. – 6:00 a.m.) or other scheduled periods.

For information about HKU network, HKUPPP, HKUVPN, and HKU Portal, you can refer to the FAQs on the IT Service’s webpage (http://www.its.hku.hk) or contact the IT Services at 3917 0123.

1 HKU Portal UID and PIN are the same as the account name and password of your hkusua account. If you have forgotten this PIN, you can submit your password change request using the application form at http://www.its.hku.hk/itsform/forms/cf111.pdf and return it to the General Office of Information Technology Services on 1/F, Library Building (Old Wing) in person with your student card or fax it to fax number 2540-2970 together with a copy of your student card for identification.
2. Please complete the form in English unless otherwise specified.

3. If you are preparing your application with a word processor, please use Notepad or Wordpad. Please make sure the information saved can be displayed correctly if you are preparing your application with Microsoft Word.

4. During the application period, you can return to your saved application form to make amendment or cancel an application before you finalize and submit the application.

5. In order for your application to be considered by the halls, you must finalize and submit it within the relevant application period. Once an application is finalized, no changes can be made. For enquiries during the application period, please contact Academic Support and Examinations Section at 2859 7082.

Closing Date and Submission of Application – Round I

6. The on-line application system will be opened at 10:00 a.m. on Friday, April 12, 2019. Finalized application should be submitted on-line not later than 5:59 p.m. on Tuesday, April 23, 2019.

Late applications will NOT be accepted.

7. You are strongly advised to apply as early as possible within the application period from April 12 to 23, 2019 in order to avoid system overload near the application deadline which might result in delay in submission or even rejection of your application.

Residential Halls

8. A summary of the key arrangements for hall admission can be found in document 60/412 (Appendix A).

9. A new hall admission scheme, approved by the Senate, has been implemented with effect from 2009-10. The gist, including the eight principles of hall places allocation and the formula of arriving at an admission score for each applicant (comprising a need score (N) and a merit score (M)), is summarized in document 113/409 amended (Appendix B).

10. Starting from 2019-20, a new web-based system will be used to generate the distance scores for travelling time from students' homes (based on the home address records in the Portal) to the Main Campus for individual applicants. You are highly recommended to double check the correctness of your home address records in the Portal to ensure that the system can find the correct distance scores for you. Points Awarded for Home Environment for 2019-20 are provided in document 52/419 (Appendix C) while details on the admission criteria, viz. the calculation of the merit score (M), for the respective residential halls can be found in document 118/414 (Appendix D).

11. A brief information sheet on the halls can be found in document 53/419 (Appendix E).

Residential Colleges in Jockey Club Student Village III


Interview – Round I

13. Applicants may be required to attend a selection interview during the following periods:

Tuesday, April 30 – Tuesday, May 7, 2019

14. Halls will contact applicants directly for interviews. Applicants could check directly with the halls concerned to find out how they will be notified.

15. It is important that you try your best to make yourself available for the interview. Failure to attend the selection interview will imply that you are no longer interested in the application.

Announcement of Results

16. For residential halls and Residential Colleges in Jockey Club Student Village III:

Applicants can visit the Centre of Development and Resources for Students’ Website (CEDARS) at
http://cedars.hku.hk for information on hall application results.

After the announcement of results at 3:00 p.m. on May 24, 2019, an applicant who is offered a place must indicate acceptance of the offer through the on-line system of the HKU Portal (https://hkuportal.hku.hk) → Login HKU Portal → select “SIS Menu” → select “On-line application” → select “Application for Resident Hall” → select “Application Status” by 5:00 p.m. on May 31, 2019. The offer of admission will be automatically withdrawn if a student fails to do so.

**Appeal**

17. Unsuccessful applicants who wish to appeal against the decision of halls should submit their appeals through the on-line system of the HKU Portal (https://hkuportal.hku.hk) → Login HKU Portal → select “SIS Menu” → select “On-line application” → select “Application for Resident Hall” → select “Request for Appeal” within 72 hours immediately following the announcement of the results (i.e. 3:00 p.m. on May 27, 2019).

18. Applicants shall be informed of the result of the appeal by the Wardens concerned.

**Lodging Charges**

19. Subject to approval by the Committee on Student Affairs and the Council, the lodging charge for University-administered residential halls for 2019-20 is:

| Lodging charge for postgraduate students in University-administered residential halls for a residential year of 285 days | HK$18,240.00 |

20. The lodging fee, including special function fee, for the Residential Colleges in Jockey Club Student Village III for 2019-20 shall be decided by the Governance Committee and the Committee of Student Affairs and subject to the final approval of the Council. As a reference the lodging fees (inclusive of fees for special functions) for postgraduate students in 2018-19 were HK$34,750 for single room and HK$27,244 per student for a double room.

**Official announcement on the exact lodging charges will be made in June 2019.**

April 2019

BY/cc
The Senate approved guidelines for the selection of candidates for admission to halls of residence in May 1975. These guidelines were modified in March 1982, July 1989, March 1992 and again in December 1999. The following is a summary of the key points of the system.

I. Role in Hall Admission: The Warden

The Warden is the only person responsible for admission of hall residents and non-residents.

Regulations Governing Halls and Student Flats.

H4 stipulates that........

(b) The warden shall, in accordance with regulations and procedures approved by the Senate or its Committee, admit students to membership of his Hall as resident or non-resident members for one residential year, or for such shorter period as he may decide. (Calendar 2008-09 p.144)

II. Residential Hall Admission Advisory Group (RHAAG)

The Warden may take advice from a Residential Hall Admission Advisory Group (RHAAG) comprising both staff and students. The final decision is made by the Warden alone. The RHAAG shall comprise two tutorial staff appointed by the Warden and two student members of the Hall appointed by the Hall Students' Association. The Warden may attend but not vote in the meetings.

III. Hall Admission: Appeal and Monitoring System

In December, 1999, in response to the call for more transparency in hall admission and the need to tackle problems arising from hall orientation, a Working Group on Hall Orientation and Admissions was set up by the Committee on Student Affairs to (a) review the administrative aspects of hall orientation programmes and (b) review and formulate an appeal and monitory system relating to hall orientation and admissions. (C.S.A. 17.12.1999)
**Appeal System**

Handling of appeal cases should be as follows:

i) for reviewing appeal cases, Wardens should, as far as possible, be personally involved, in addition to receiving feedback from resident tutors, floor Chairman and hall associations etc.;

ii) Wardens should interview residents making appeals together with the Appeal Panel, and write to those residents whose appeals were unsuccessful with specific reason(s) for rejecting their appeals in a formal letter; and that the Wardens should aim to interview students with the Appeal Panel and send out the letters normally within one calendar week;

iii) students' appeal letters and wardens' letters should be copied to the Dean of Student Affairs;

iv) to ensure objectivity and fairness, the Appeal Panel should be composed of members different from those in the residential hall Admissions Advisory Committee;

v) the Appeal Panel should comprise three members: Warden, tutor (chosen by Warden) and a student determined by hall members;

vi) students should be told clearly how the panel is formed;

vii) members of the panel should be made known to students before re-admissions i.e. in April; and

viii) Wardens make and are ultimately responsible for all admission and appeal decisions as the Admissions Advisory Committee and Appeal Panel are only to assist the Wardens in arriving at their decisions.


**IV. Duration of Residence**

Admission on each occasion is for one year only. Residents may be re-admitted in subsequent years on the basis of the criteria for re-admission and such is not automatic. Undergraduate students pursuing the three-year curriculum are eligible for a maximum of three years of hall residence, whereas those pursuing the four-year curriculum are eligible for a maximum of four years of hall residence. The Warden may however under his/her discretion, subject to a ceiling of 3% of places for undergraduate students without taking into consideration of the need factors and 3% of places for undergraduate students with proven special physical or psychological needs, admit students who have resided in a hall for more than three years and four years respectively.

Because of disciplinary offence, the Warden may "terminate, upon giving one week's notice, a membership of the Hall, in which case the student may request the Committee of the Hall Association to request the Warden to communicate to them all the circumstances relating to the termination of hall membership." (H9 of Regulations Governing Halls).

**V. Grievances Procedures**
Procedures for dealing with student grievances arising from hall admissions are also established accordingly:

a) While appeals for Hall Admission results should be addressed in the first instance to the Wardens of the respective halls, students who have grievances arising from Hall Admissions may seek assistance from the Dean of Student Affairs.

b) If the grievances cannot be resolved at the Warden's level and the Dean's level, the student may submit his/her grievances in writing to the Vice-Chancellor.

(W.G 17.4.2000)

Note: The document archives cited in this summary should be read in conjunction with the introduction of a new hall admission scheme with effect from 2009-2010.

Updated April 11, 2012
THE UNIVERSITY OF HONG KONG

Committee on Halls

New Hall Admission Scheme

1. The Committee on Halls set up a Task Force on Hall Admission Quotas to undertake a widespread consultation with relevant stakeholders with the brief to "develop a new admission scheme". The Task Force undertook its work from March 2007 to May 2008 with its Final Report endorsed by the Committee on Halls (CoH) on June 25, 2008 and the Committee on Student Affairs (CSA) on September 26, 2008.

2. During its investigation and consultation across the University and in formulating its recommendations for a new system to distribute admission quotas for residential halls, the Task Force has taken into consideration a number of issues of concern including the balance between hall education and the absolute need of the students, the need for a uniform admission policy for all student halls while maintaining a certain degree of flexibility, the accommodation of non-local students in halls, the need to increase the transparency of the procedure and criteria of hall admission, re-admission and appeal system, etc.

3. The Final Report of the Task Force on Hall Admission Quotas was discussed by the Senate at its meeting on November 4, 2008. The Senate agreed to adopt a new hall admission scheme with effect from the academic year 2009-2010, with the principles of allocation and operational guidelines detailed in the Final Report.

4. The principles of allocation govern the basic rationale of the system which is to be realized through the "operational guidelines". The operational guidelines are more flexible and may be changed by the Committee on Student Affairs upon recommendation from the Committee on Halls.

5. Principles of allocation

(1) The relative importance of need (N) and merit (M) factors in the consideration of hall admission should be reflected by the relative weightings (n and m respectively) assigned to these two types of factors rather than quotas.

(2) Define absolute need for local undergraduate students. Local undergraduate students with absolute need and nonlocal undergraduate students are guaranteed one year of hall residence.

(3) The same weightings (m and n in Principle 1) will be applied to all undergraduate students after one year of hall experience except those specified in Principle 5 below.

(4) Non-freshman undergraduate students who do not have any hall experience should have a reasonable chance of successfully applying for a hall place.

(5) Halls set aside a small percentage of places for undergraduate students without taking into consideration of the need factors and another small
percentage of places for undergraduate students with proven special physical or psychological needs.

(6) The overall percentage of non-local undergraduate students in all residential halls taken together should be capped at a figure to be reviewed when new halls are built or when there is a major change in the University's policy of admitting non-local students. Currently, the overall percentage of non-local students in all residential halls is about 30%.

(7) There should be a small percentage of postgraduate students in undergraduate halls.

(8) There should be a high degree of transparency and accountability in the hall admission (including re-admission) system (including both the criteria and procedures).

6. Operational guidelines

Principle (1)

The relative importance of need (N) and merit (M) factors in the consideration of hall admission should be reflected by the relative weightings \( (n, m) \) assigned to these two types of factors rather than quotas.

a) Each hall applicant is assigned an admission score according to the following formula:

\[
\text{Admission Score} = n \times N + m \times M
\]

\( (N: \text{need score } 0\text{-}100, M: \text{merit score } 0\text{-}100; m, n: \text{weightings, } 0 \text{– } 1) \)

b) The need score includes travel time, usable area per person at home and type of housing. It will be computed using a scheme similar to the existing formula for the Joint-Hall Admission Scheme. However, there is a new category of "absolute need" students (Please see point (d) below).

c) Each individual hall may decide how the merit score is computed but the calculation must be widely publicized. For students with no prior hall experience (including new HKU entrants), the merit score takes into consideration of academic and non-academic achievements, expected contribution to hall life, match with the style of the hall, and performance interview. For students with prior hall experience, additional criteria will be considered: observation of hall rules, responsible and respectful behavior, and other factors the hall may deem fit.

d) The Committee on Halls further agreed at its meeting held on April 3, 2009 that students who were admitted into the halls on or after February 1 of the academic year concerned would be considered as "students with no prior hall experience".
Principle (2)

*Define absolute need for local undergraduate students. Local undergraduate students with absolute need and nonlocal undergraduate students are guaranteed one year of hall residence.*

e) Local students who need to travel more than 3 hours per day are considered to have “absolute need”. Their need score is 100.

Principle (3)

*The same weightings (m and n in Principle 1) will be applied to all undergraduate students after one year of hall experience except those specified in Principle 5 below.*

f) As senior students have more knowledge about Hong Kong which puts them in a better position in finding their own accommodation in the community, the relative weighting of need, n in the equation, should diminish as the student progresses. The following tables shows the relative weightings over the study period of various types of students:

<table>
<thead>
<tr>
<th>Year of Hall Experience</th>
<th>0</th>
<th>1+</th>
</tr>
</thead>
<tbody>
<tr>
<td>m^1.5</td>
<td>n^1</td>
<td>m</td>
</tr>
<tr>
<td>Nonlocal students</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Local students with absolute need</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Other local students</td>
<td>0.5</td>
<td>0.5</td>
</tr>
</tbody>
</table>

m = weighting of merit; n = weighting of need.

Principle 5 effectively specifies two small percentages for assigning m = 1 & n = 0, and m = 0 & n = 1 to small percentages of students.

Principles (4) and (6)

*Non-freshman undergraduate students who do not have any hall experience should have a fair chance of successfully applying for a hall place.*

The overall percentage of non-local undergraduate students in all residential halls taken together should be capped at a figure to be reviewed when new halls are built or when there is a major change in the University's policy of admitting non-local students. Currently, the overall percentage of non-local students in all residential halls is about 30%.

g) Each hall may decide to assign 1/3 to 2/3 of its intake of students with 0 year of hall experience at the beginning of each academic year to nonlocal students (with ‘n’ equal to 1) depending on its circumstances, with the constraint that the overall percentage of nonlocal students in halls at 30%-33%, and the overall percentage of students with ‘n’ equal to 1 in the intake of each year across all halls at 70%. If the number of local students with ‘n’ equal to 1 exceeds the number of places for them, then admission of such students would be decided by lottery. Students who do not get a hall place in the lottery will be considered in the m = 0.5, n = 0.5 category with the need score (N) kept at 100.
Principle 5

Halls set aside a small percentage of places for undergraduate students without taking into consideration of the need factors and another small percentage of places for undergraduate students with proven special physical or psychological needs.

h) Halls set aside 3% of places for undergraduate students without taking into consideration of the need factors and 3% of places for undergraduate students with proven special physical or psychological needs.

Principle 7

There should be a small percentage of postgraduate students in undergraduate halls.

i) The minimum quota for postgraduate students in undergraduate halls should be kept at 2%.

j) Selection of postgraduate students in undergraduate halls should be performed by halls.

Principle 8

There should be a high degree of transparency and accountability in the hall admission (including re-admission) system (including both the criteria and procedures).

k) The following accountability measures should be implemented in the hall admission system:

i. All admission/re-admission interviews must be conducted in the presence of a tutor/senior tutor/warden.

ii. There should be one to three current residents (e.g., members of the executive committee of the hall association) in each admission or re-admission interview.

iii. All appeals must be considered by the warden.

iv. A written letter should be issued by the warden to every unsuccessful appeal applicant to state the reasons of rejection, copied to the Committee on Halls or the Dean of Student Affairs.

v. Halls should submit their admission and re-admission criteria and procedures, including those of the floors, to the Committee on Halls for endorsement; and widely publicize them.

vi. Upon request by an applicant, halls must provide him/her with his/her personal information used in the admission/re-admission.

vii. Students should provide proof of residential status/travelling time, achievement etc. at the interview.

April 14, 2009
## Points Awarded for Home Environment 2019-2020

a) **Temporary housing/Squatter areas**  
   20 points

b) **Public Housing** (incl. HA or HS rental flats, and HA Tenants Purchase Flats)

<table>
<thead>
<tr>
<th>Internal floor area per person</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 6 m²</td>
<td>18</td>
</tr>
<tr>
<td>6 to 7.9 m²</td>
<td>16</td>
</tr>
<tr>
<td>8 to 11.9 m²</td>
<td>14</td>
</tr>
<tr>
<td>12 to 15.9 m²</td>
<td>10</td>
</tr>
<tr>
<td>16 m² and over</td>
<td>6</td>
</tr>
</tbody>
</table>

c) **Private Housing** (incl. HOS/PSPS flats & HS subsidized sale flats)

<table>
<thead>
<tr>
<th>Internal floor area per person</th>
<th>One Household occupying one unit</th>
<th>More than one household in a unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 6 m²</td>
<td>18</td>
<td>20</td>
</tr>
<tr>
<td>6 to 7.9 m²</td>
<td>16</td>
<td>18</td>
</tr>
<tr>
<td>8 to 11.9 m²</td>
<td>14</td>
<td>16</td>
</tr>
<tr>
<td>12 to 15.9 m²</td>
<td>10</td>
<td>12</td>
</tr>
<tr>
<td>16 to 20.9 m²</td>
<td>6</td>
<td>8</td>
</tr>
<tr>
<td>21 m² and over</td>
<td>0</td>
<td>2</td>
</tr>
</tbody>
</table>

April 1, 2019
P492 (home_1920.docx)
THE UNIVERSITY OF HONG KONG

Committee on Halls

Hall Admission Criteria
in arriving at the Merit Score (M)

1. Halls are part of the education system of the University rather than just a provision of accommodation. They are a very effective vehicle to integrate students' social and intellectual lives, and therefore represent a golden opportunity for the full development of students.

2. Hall members are expected to learn to be independent and interact closely with students of various backgrounds in their halls. They are also expected to take full advantage of such a precious opportunity to actively participate in various hall activities so as to develop their personal abilities (e.g. leadership skills), personality, communication and social skills, as well as intellectual ability.

3. Hall members are expected to identify strongly with and shoulder civic responsibilities in their hall. Through developing such a sense of belonging and commitment to the hall, members will also develop a similar sense of commitment to the society.

4. Each individual hall may decide how the merit score is computed but the calculation must be widely publicized. For students with no prior hall experience (including new HKU entrants), the merit score takes into consideration of academic and non-academic achievements, expected contribution to hall life, match with the style of the hall, and performance interview. For students with prior hall experience, additional criteria will be considered: observation of hall rules, responsible and respectful behavior, and other factors the hall may deem fit.

5. The respective criteria of individual halls as to how the merit score will be computed can be found in the Annex to this document.

April 2014
Admission Criteria of respective Residential Halls in arriving at the Merit Score (M)

NB
The admission criteria set out in this document are provided by the respective halls and approved by the Committee on Halls. Enquiries on the admission criteria of individual halls could be directed to the halls concerned.

A. Residential Halls under the Joint Hall Admission Scheme (JHAS):

Lady Ho Tung Hall

Round I Admission (Re-admission)

Admission Criteria for Current Residents:
Consideration for admitting each current student is based on the following three factors:

A. Academic performance (5%) Hall mates whose GPA is at 3.0 or above will be awarded with a certain score. If the GPA is lower than 2.0, marks will be deducted.

B. Performance at hall level (up to 75%) Hall mates’ performance and attendance in teams, sub-committees and floor will be reported by team captains, sub-committee persons-in-charge (PICs) and floor representatives. The report will be considered by the Re-admission Panel which includes Lady Ho Tung Hall Students’ Association (LHTHSA) and tutors.

Hall members of Lady Ho Tung Hall are strongly encouraged to participate more and show leadership in hall functions in order to achieve what Lady Ho Tung Hall has always cherished - Unity, Striving for the Best and being Tough and Strong. Hall mates are encouraged to try more things in order to develop various abilities such as leadership skills, time management, communication skills, and more importantly, to build up a sense of belonging to Lady Ho Tung Hall which has a long and profound history.

Merits will be given to each student in the re-admission process based on the following factors:
- Leadership in various capacities e.g. Students’ Association Executive Committees, Summer Organising Committees, Team Captains, Floor Representatives, Function-based or Activity-based Sub-committee PIC.
- Good attendance and participation in teams, sub-committees
- Good attendance and participation in interest groups, standing committee (including SSG and SSU)
- Have been a responsible Organizing Committee member of Orientation Camp, Feel Camp and Information Day
- Have been co-operative and considerate
- Have shown enthusiasm to communicate with others
- Have observed hall rules and regulations
- Have good attendance in compulsory functions

C. Participation and Leadership outside hall (up to 20%)
Being a member of U-teams* and at the same time a member of the corresponding hall teams or an Executive Committee member of different associations under the Hong Kong University Students' Union (HKUSU) will be merited.

* U-teams include 11 sports teams (Aquatics Team, Athletics Team, Badminton Team, Basketball Team, Handball Team, Hockey Team, Softball Team, Squash Team, Table Tennis Team, Tennis Team, and Volleyball Team) and 3 cultural teams (Bridge Team, Debate Team and Union Choir)

Hall mates will be arranged in a sequence according to their merit scores (a+b+c) from the highest to the lowest. Hall mates, who are below the 40th percentile among all, will be asked to attend an admission interview so as to provide an opportunity for face-to-face meeting to enhance mutual understanding about utilization of hall places. Depending on the discussion and performance in the interview, an additional score (maximum 20) will be given to arrive at the final merit score (M).

Round II Admission

Admission Criteria for Students with No Prior Hall Experience

A. Potential contribution to the hall (50%)
Students will be admitted based on their past records of participation in sports and cultural events, participation in social services, academic performance, outstanding achievement in other aspects, and their demonstrated eagerness to participate in hall life. Documented evidence should be provided (e.g. certificates, awards or recommendation letters).

B. Performance at the interview (50%)
Applicants' personality, sincerity, willingness to participate in hall activities will be assessed through group discussion.
Lee Hysan Hall

Round I Admission (Re-admission)

1. Contribution in Hall (40%)
   - Degree of participation in hall activities
   - Leadership (e.g. Students' Association executive committee, floor representative, team captain, function vice-chairman, organizing committee, chairman of committee)

* Marks will be deducted if the student applicant
  i. is absent from high table dinner; or
  ii. violates hall regulations and rules; or
  iii. is engaged in improper ethical and moral behaviours.

2. Contribution in Units (40%)
   - Degree of participation in units
   - Willingness to communicate and interact with other members of the unit
   - Degree of utilization of hall place (floor only)

3. General Qualities (20%)
   - Academic result
   - Contribution in university and society
   - Other qualities

Round II Admission

1. Talents and Experience (50%)
   - Talents in sports and cultural activities
   - Special Skills
   - Experience
   - Others

2. Interview performance (50%)
   - Personality
   - Attitude
   - Impression
   - Willingness and readiness to hall education
   - Others

3. Reference from relevant parties (bonus)

* If a candidate in Round I or II admission is
  i. dishonest (e.g. providing false information); or
  ii. destructive to hall
his/ her merit score will be considered as zero.

Admission Criteria of respective Residential Halls in arriving at the Merit Score (M)
Lee Shau Kee Hall

1. Round I Admission (Re-admission)

1.1. Criteria
The admission criteria will be mainly based on four areas, which give rise to a merit score from 0-100.

1.2. Scoring
The applicants of Round I admission will have a merit score given from 0-100. The scoring components are as follows:

1) Personal Growth and Development (Maximum 30 points)
   - Intellectual
   - Social
   - Athletic and Cultural

2) Contribution to the Hall Community (Maximum 30 points)
   - Contribution to teams
   - Contribution to floors
   - Contribution to interest groups
   - Contribution to sub-committees
   - Contribution to special functions (e.g. Touch Camp, Hall Festivals, etc.)

3) Civil Responsibilities towards the Hall and the Society (Maximum 20 points)
   - Civil responsibilities towards the hall community (i.e., participation in AGM, general polling, forums)
   - Civil responsibilities towards the society (i.e., social services, awareness of issues concerning contemporary society)

4) Others (Maximum 20 points)
   - General Discipline
     - High Table attendance;
     - Following and upholding Hall Rules
   - Academic results
   - Other qualities (i.e., special talents or contributions outside of the hall)

1.3. Generation of Admission Results
Applications from current residents will be processed first. A ranked order based on applicants' admission scores will be produced, and a cut-off line will be established to determine who will be re-admitted.
2. Round II Admission

2.1. Criteria
The admission criteria will be based on two main areas, namely 1) interview performance and 2) skills and past experience. Bonus points will be given if any suitable recommendations are provided for the applicants.

2.2. Scoring
The applicants of Round II admission will have a merit score given from 0-100. The scoring components will be as follows:

1) Interview Performance (Maximum 60 points)
   - Personality
   - Knowledge about Hall’s specialty
   - Interaction skills
   - Presentation skills
   - Attitude
   - Impression
   - Others

2) Skills and Past Experience (Maximum 40 points)
   - Talents
   - Special Skills
   - Experience
   - Others

2.3. Generation of Admission Results
All applications from non-residents would be processed together in Round II Admission. A ranked order based on applicants’ admission scores would be produced, and a cut-off line would be placed to determine who would be admitted.
Morrison Hall

Round I Admission (Re-admission of current Morrison Hall residents)

Current residents applying for re-admission in Round I will be considered on the following basis:

A. Hall Leadership (25%)
   Examples include Students’ Association Executive Committee member, House Representatives, Standing Committees etc.

B. Hall Participation (20%)
   Examples include helpers in hall functions, attendance in hall public functions and activities, etc. (Other hall functions joined by hall mates will be discussed within the Admission Committee on a case-by-case basis under Sections A and B.)

C. Team Participation (30%)
   - Captain/Member
   - Number of team(s) participated
   - Attendance

D. Floor Participation (25%)
   - House Representative
   - Peer evaluation
   - Floor participation

E. Essential Requirement (deduction of score)
   i. Hall Song (Maximum -10)
   ii. High table attendance (Maximum -40)
      - Absent without reason: -20 each
      - Absent with reason:
         times 1 2 3 4+  
         - 0 5 20 40
      - Late/early leave: -5 each from 2nd time
      - Incorrect dress code:
         times 1 2 3 4+  
         - 0 5 10 20
   iii. Hall Regulations (Maximum -40)
      0---40 according to the seriousness, frequency and whether there was subsequent improvement (The final decision on the mark deduction will be made by the Warden if the student has violated the hall regulation(s)).
F. Bonus (Maximum 5%)
- Current hall mates with high Cumulative GPA may receive extra score out of 100, i.e.
  3.00 - 3.49: 3 scores
  3.50 - 3.99: 4 scores
  4.00: 5 scores
- For study programmes without GPA (e.g. MBBS, BDS)
  Distinction 5 scores
- Outstanding Personal Achievement

Scoring System
For Sections A-D, a score of 0-5 (adjusted in accordance with the weighting) will be awarded for each section according to:
- Number of events,
- Importance or significance of those events to the hall, and
- Amount of effort or contribution (quality) by the hall mate concerned to those events

The scoring system is summarized as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Marks given</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Hall Leadership</td>
<td>0, 5, 10, 15, 20, 25</td>
</tr>
<tr>
<td>B. Hall Participation</td>
<td>0, 4, 8, 12, 16, 20</td>
</tr>
<tr>
<td>C. Team Participation</td>
<td>0, 6, 12, 18, 24, 30</td>
</tr>
<tr>
<td>D. Floor Participation</td>
<td>0, 5, 10, 15, 20, 25</td>
</tr>
<tr>
<td>E. Essential Requirement</td>
<td></td>
</tr>
<tr>
<td>(Deduction of marks)</td>
<td></td>
</tr>
<tr>
<td>1. Hall Song</td>
<td>- 10, - 5, 0</td>
</tr>
<tr>
<td>2. High table</td>
<td>0 ~ -40</td>
</tr>
<tr>
<td>3. Hall Regulations</td>
<td>0 ~ -40</td>
</tr>
<tr>
<td>F. Bonus</td>
<td></td>
</tr>
<tr>
<td>(For UG without GPA)</td>
<td>0, 5</td>
</tr>
<tr>
<td>(For UG with GPA)</td>
<td>0, 3, 5</td>
</tr>
<tr>
<td>(For all hall mates)</td>
<td>0 ~ 5</td>
</tr>
</tbody>
</table>

Final score = (Sections A-D) - (Section E) + (Section F)
Round II Admission

Merits score (M) will be given to each new applicant under each of the four categories (for each category, a score will be allocated according to the candidate’s performance, achievements and attributes):

I. **Interview performance (20%)** (For instance: dress code, posture, politeness, etc.)

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>performs badly</td>
</tr>
<tr>
<td>5</td>
<td>performs fairly</td>
</tr>
<tr>
<td>10</td>
<td>performs well</td>
</tr>
<tr>
<td>20</td>
<td>performs very well</td>
</tr>
</tbody>
</table>

II. **Achievement and skill (30%)**
   a. Sports achievements and skills
   b. Cultural achievements and skills
   c. Academic performance
   d. Key positions held
   e. Other experience (e.g. Voluntary experience, Red Cross, etc.)

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>demonstrates very limited level of skills and achievements</td>
</tr>
<tr>
<td>10</td>
<td>demonstrates low skills and achievements</td>
</tr>
<tr>
<td>15</td>
<td>demonstrates medium level of skills and achievements</td>
</tr>
<tr>
<td>30</td>
<td>demonstrates high level of skills and achievements</td>
</tr>
</tbody>
</table>

III. **Attitude (40%)**
   a. Identification with student-oriented Morrison Hall culture
   b. Co-operative and considerate
   c. Willingness to interact with hall mates
   d. Sense in whole-person education

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>demonstrates a very limited level of the above attributes</td>
</tr>
<tr>
<td>15</td>
<td>demonstrates a low level of the above attributes</td>
</tr>
<tr>
<td>25</td>
<td>demonstrates a medium level of the above attributes</td>
</tr>
<tr>
<td>40</td>
<td>demonstrates a high level of the above attributes</td>
</tr>
</tbody>
</table>

IV. **Preference for Morrison Hall (10%)**

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>low ranking for Morrison Hall</td>
</tr>
<tr>
<td>5</td>
<td>middle ranking for Morrison Hall</td>
</tr>
<tr>
<td>10</td>
<td>high ranking for Morrison Hall</td>
</tr>
</tbody>
</table>

*Admission Criteria of respective Residential Halls in arriving at the Merit Score (M)*
R.C. Lee Hall

Round I Admission (Re-admission)

Merit Scores for Current Residents

1. “Current residents” in RC Lee Hall is defined as students who have been admitted to the Hall before February 1 of each year.

2. Current residents, if they would apply to RC Lee Hall again, would be given a merit score between 0–100, with the following components:

   2.1. C1 – a maximum of 25 marks based on their disciplinary records in the latest residential year.
   2.2. C2 – a maximum of 25 marks awarded by the tutorial team to reflect their general performance both inside and outside the hall community.
   2.3. C3 – a maximum of 25 marks awarded by the RCLHSA Executive Committee to reflect their participation and performance in hall activities.
   2.4. C4 – a maximum of 25 marks awarded by their own Floor Association to reflect their participation and performance in floor activities.
   2.5. Applicants with an accumulative results equivalent to GPA 2.0 or below will have 10 marks deducted.
   2.6. All current RCLHSA office bearers, namely, Executive Committee members, Editor-in-chief, Chairperson of Floor Representative Board, Director-in-Chief and Assistant Directors-in-Chief of RCTV automatically get 100 marks in full.

3. For 2009/10, C1 scores will be awarded as follows:

   3.1. A default of 25 full marks for each applicant;
   3.2. 2 marks will be deducted for each absence from High Table, due to whatever reason;
   3.3. Another 3 more marks will be deducted for each absence from High Table without approval;
   3.4. Absence from High Table due to clashes with course lectures (and lectures only) would be exempted from all deductions, provided that prior approval has been sought from the warden.

4. For 2009/10, C2 scores will be awarded by the tutorial team as a single unit to an applicant based on his/her overall performance over the year past in the following areas: passion in hall life, leadership, social awareness, civic responsibility, and achievement in various aspects both inside and outside the hall community.

5. For C2, C3 and C4 scores, 0 indicates totally unacceptable, 5 indicates very poor, 10 indicates somewhat poor, 15 indicates fair, 20 indicates good, and 25 indicates very good. The functional groups responsible for awarding these scores will work out their own systems bearing in mind the anchors of the scale. Scores in-between anchors can be awarded, and they can be revised after interviews, if any.
Round II Admission
Merit Scores for Non-Residents

6. "Non-residents" is defined as students not admitted to the Hall before February 1 of each year, including "temporary residents", current university students residing in other Halls, current university students not residing in any Hall, and freshmen.

7. Non-residents, if they would apply to RC Lee Hall, would be given a merit score between 0-100, with the following components:

7.1. F1 - a maximum of 40 marks for demonstrated passion in living in RC Lee Hall, proper knowledge of the Hall's special characteristics and philosophy, commitment to contribute to the Hall's development, and a sociable personality;
7.2. F2 - a maximum of 20 marks for leadership skills, preferably proven by letters of recommendation, awards, and certificates of honour;
7.3. F3 - a maximum of 20 marks for social awareness and civic responsibility, as reflected in their experience in organizing student or communal activities;
7.4. F4 - a maximum of 20 marks for achievement in cultural activities;
7.5. F5 - a maximum of 20 marks for intellectual and academic achievement;
7.6. F6 - a maximum of 20 marks for achievement in sports;
7.7. F7 - a maximum of 20 marks for outstanding achievement in other areas.
7.8. F8 being the final score would be computed by adding F1 to the best 3 scores of F2 to F7, giving a total of 100 marks. All scores for each particular applicant can be revised after interviews, if any.

Final Remark

8. Applications from current residents will be processed first. A ranked order based on applicants' admission scores \( m*M + n*N \) would be produced, and a cut-off line placed to determine who would be re-admitted.

9. All applications from non-residents, including freshmen and current university students not residing in any Hall would be processed together in one lot.

Admission Criteria of respective Residential Halls in arriving at the Merit Score \( (M) \)
**Ricci Hall**

**MISSION STATEMENT**
The Mission of Ricci Hall is to provide an environment in which students, living in brotherhood, can grow in a balanced way in maturity, spiritually, intellectually, emotionally, socially, culturally and physically; where they can deepen their knowledge of moral values and concern for people especially of Hong Kong and China, inspired by the example of our Jesuit Patron, Father Matteo Ricci — like him, using the gifts they have received, in generous service of others.

均衡成長 德智體群 利氏精神 服務他人

**Criteria**
- All residents are expected to accept the mission statement of Ricci Hall;
- All residents are expected to be involved in the community life of Ricci Hall
- All applicants will be treated individually by means of interviews;
- All current applicants will be assessed through interviews and review of past contribution in hall life
- All applicants are expected to achieve a minimum CGPA requirement of 2.0.
Simon K.Y. Lee Hall

Round I Admission (Re-admission)

Each student will be given a “Merit” score in each of the three categories:
A. Academic performance and compliance with hall rules (a threshold requirement; no scoring)
B. Performance at the hall level and contribution to the hall community (60%)
C. Performance at the floor level and contribution to floor life (40%)

Each student will be given a mark by the Floor Tutor, the Floor Representative (or Vice Floor Representative, in the case of a Floor Representative), the three Chairpersons of the Students’ Association.

All final scores must be approved by the Warden.

A. Academic performance and compliance with new rules (a threshold requirement, no score)

Each student must reach a GPA threshold (2.0) before other factors will be considered. Each student must observe all Hall Rules.

B. Performance at the Hall level and contribution the Hall community (60%)

Each student will be given one of the following scores according to the extent to which he/she displays the qualities/engages in the actions described below:

<table>
<thead>
<tr>
<th>Admirable qualities and commendable actions:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ General qualities</td>
</tr>
<tr>
<td>Active, sincere, proactive, caring, kind, takes the initiative to show concern for others, public-spirited, enjoys good inter-personal relationships, tries his/her best in everything, loyal to Hall, shows enthusiasm in promoting Hall welfare, good conduct, bears the interest of others in mind, polite, helpful, friendly, willing to spend time in Hall.</td>
</tr>
<tr>
<td>□ Bearing of official responsibilities/posts</td>
</tr>
<tr>
<td>• Serves as a member of the SA Executive Committee, a team captain, a member of an organizing Committee (e.g. Orientation Camp, Touch Camp, Information Day, Lee Hall Festival, Farewell Dinner, etc.) a leader of a sub-committee or an interest group</td>
</tr>
<tr>
<td>□ Participation in hall functions/activities</td>
</tr>
<tr>
<td>• Attends and speaks up (by giving constructive comments) in AGMs, EGMs, and other forums</td>
</tr>
</tbody>
</table>

Admission Criteria of respective Residential Halls in arriving at the Merit Score (M)
• Participates in SA sponsored activities, such as social functions, Old Boys' gathering, athletic meet, aquatics meet...
• Shows support for inter-hall competitions

□ Participation in teams
• Attends team practices regularly
• Exhibits enthusiasm for, and loyalty to team(s)
• Promotes the welfare of team(s)
• Serves as a good leader (in the case of a team captain)
• Serves as a good role model for others

□ Relationship with hall mates
• Knows hall mates well
• Shows care and concern for hall mates
• Shows respect for hall mates

□ Participation in activities outside Hall and willingness to bring such experiences back to the Hall community

0: Displays such qualities and engages in such actions to an extremely limited extent
15: Displays such qualities and engages in such actions to a small extent
30: Displays such qualities and engages in such actions to some extent
45: Displays such qualities and engages in such actions to a large extent
60: Displays such qualities and engages in such actions to a very great extent

*This score is given by the three chairpersons of the Students' Association

C. Performance at the Floor level and contribution to Floor life (40%)

Each student will be given one of the following scores according to the extent to which he/she displays the qualities/engages in the actions described below:

Admirable qualities and commendable actions:

□ General qualities

Active, sincere, proactive, caring, kind, takes the initiative to show concern for others, public-spirited, enjoys good inter-personal relationships, tries his/her best in everything, loyal to Floor, shows enthusiasm in promoting floor welfare, good conduct, bears the interest of others in mind, polite, helpful, friendly, willing to teach others new skills (e.g., cooking, job-seeking skills etc); willing to spend time on floor; complies with floor rules and makes effort to keep floor in good order
Bearing of official responsibilities/posts

- Serves as a member Floor Executive Committee: Floor Rep, Vice-floor rep or other posts; organizes/or helps to organize floor functions.

Participation in floor functions/activities

- Attends and speaks up (by giving constructive comments) in floor meetings
- Participates in floor activities, such as floor dinners, social functions, sports practices
- Shows support for inter-floor competitions

Relationship with floor mates

- Knows floor mates well
- Shows care and concern for floor mates
- Shows respect for floor mates

Participation in activities outside Hall and willingness to bring such experiences back to Floor

0: Displays such qualities and engages in such actions to an extremely limited extent

10: Displays such qualities and engages in such actions to a small extent

20: Displays such qualities and engages in such actions to some extent

30: Displays such qualities and engages in such actions to a large extent

40: Displays such qualities and engages in such actions to a very great extent

*This score is given the Floor Tutor, the Floor Representative, and one Vice-floor Representative.

Round II Admission

Except those who have been identified as having "absolute needs" or "special needs", all other applicants will be given a "Merit" score in each of the three categories:

A. Personality (25%)
B. Potential contribution to Hall (50%)
C. Passion for Hall life (25%)
Applicants are requested to bring to the interview a portfolio that contains his past records, certificates, awards etc. and present it to the interviewing panel.

A. Personality:

Each applicant will be given one of the following scores:

0, 10, 15, 25, depending on the extent to which the applicant displays the following personality traits.

<table>
<thead>
<tr>
<th>Desirable qualities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active, sincere, proactive, friendly, helpful, polite, responsible, cooperative, pleasant, cheerful, sociable, generous, public-spirited, caring, kind</td>
</tr>
</tbody>
</table>

0: Displays such qualities to a small extent

10: Displays such qualities to some extent

15: Displays such qualities to a large extent

25: Displays such qualities to a very great extent

B. Potential contribution to Hall:

Each applicant will be given one of the following scores:

0, 10, 20, 40, or 50, depending on the extent to which the applicant shows the following potentials.

<table>
<thead>
<tr>
<th>Desirable potentials in</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cultural activities, leadership, promotion of academic learning, sports, and social services as evidenced by records/awards</td>
</tr>
</tbody>
</table>

0: Shows such potentials to an extremely limited extent

10: Shows such potentials to a small extent

20: Shows such potentials to some extent

40: Shows such potentials to a large extent

50: Shows such potentials to a very great extent
C. Passion for Hall life:

Each applicant will be given one of the following scores:

0, 10, 15, or 25, depending on the degree to which the applicant exhibits his/her passion for hall life.

<table>
<thead>
<tr>
<th>Passion for Hall life as shown in the applicant's:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Willingness to spend time in Hall, to participate in Hall functions and activities, to take up responsibilities, to interact with others in the Hall community, to promote the welfare of the Hall</td>
</tr>
<tr>
<td>• Conviction about, and understanding of Hall education and willingness to undergo such education</td>
</tr>
<tr>
<td>• Clear explanation of his/her expectations for Hall life – what he/she expects to get out of it and how Hall life and education can help him/her grow into a more mature, balanced, and better person</td>
</tr>
</tbody>
</table>

0: Exhibits such passion to a small extent
10: Exhibits such passion to a some extent
15: Exhibits such passion to a large extent
25: Exhibits such passion to a very great extent
Starr Hall

Residents in Starr Hall would be required to give consent to the Warden in retrieving their examination results from relevant authorities when deemed necessary so that the Warden would be better informed and thus be able to assist the students to avoid discontinuation of studies on grounds of poor academic performance.

Round I Admission (Re-admission)

Applications will be considered by the Admission Panel, which is comprised of 16 panel members including 8 tutors and 8 Students' Association (SA) committee members (4 from the past SA and 4 from the current SA). Individual interviews are arranged for all students who have submitted the internal hall application form. All interviews will be audio-taped, where the records would be retrieved only by the Warden upon disputes.

Each applicant will be commented (through written reports) by the following parties: Floor Tutors, Floor Representatives, Team and Interest Group Persons-in-Charge (PICs) and Hall Function PICs (if applicable). These written reports, together with the information provided by the applicants in the application forms and the interviews, will form the panel’s main references in assessing each application.

The merit score \( (M) \) is calculated by the following items: Hall Contribution (maximum 55%), Floor Contribution (maximum 30%), Outside Hall Contribution (maximum 15%) and Personal Conduct (maximum -10%).

1. Hall Contribution (Maximum 55%)

Hall mates are expected to contribute to Starr Hall during their residence. Hall contributions comprise the following categories:

- Contribution to hall functions which include As One Camp, Registration Day, Flash Camp, Orientation Camp, Information Day, and Starr Festival.

- Participation in sub-committees which include Cultural Sub-committee, High Table Sub-committee, International Students’ Network, Publications Sub-committee, Social Affairs Sub-committee and Sports Sub-committee.

- Participation in hall teams which include cultural, sports and current affairs teams.

- Participation by non-hall-team hall mates, including serving as helpers, in the Inter-hall Aquatics Meet and Inter-hall Athletics Meet.

- Attendance in inter-hall competitions (including sports and cultural events) as supporters.
- Participation in interest groups.
- Participation in the Well of Ishmael Fund.

2. Floor Contribution (Maximum 30%)

Hall mates are expected to contribute to their floor during their residence in Starr Hall. The assessment will be based on one’s participation in the floor activities, his/her relationship with floor mates and any post/role in the floor committee. The reports given by the floor representatives and tutors will be considered; applicants can also provide additional information in the internal application form and in the interviews.

3. Outside Hall Contribution (Maximum 15%)

Hall mates’ contributions outside Starr Hall will be considered. These include but are not limited to academic awards, participation in Hong Kong teams, performers, society executive committee, social services, Student Union councilors, University team, and other achievements.

4. Personal Conduct (-10%)

Hall mates are expected to observe hall rules. Mark will be deducted for any warning notes or written warning received and for late internal application submitted and late arrival for interview.

After all the interviews, the merit scores may be subject to adjustments based on the overall performance of all the applicants in this year. The adjustments, if needed, will be applied to all applications and will not affect the ranking of the students.
Round II Admission

All applications will be reviewed by an admission panel consisting of Students’ Association (SA) committee members and residential tutors of Starr Hall. The number of SA committee members and residential tutors in the panel will be kept equal.

Starr Hall promotes diversity in hall life and welcomes both all-round students as well as those having good personal qualities, social responsibilities or talents in specific areas. As such 70% of the merit score (M) will be given to the following three aspects with equal weighting:

1. Past participations or achievements in cultural activities which include but are not limited to band, bridge, choir, choir conductor, dancing, debate, drama, video production.

2. Past participations or achievements in sports which include but are not limited to aquatics, athletics, badminton, basketball, hockey, lacrosse, soccer, softball, squash, table tennis, tennis, touch rugby, volleyball.

3. Past participations or achievements in community responsibilities and other areas which include but are not limited to social affairs, publication and publicity (P&P), students’ association, any other student activities.

The remaining 30% of the merit score (M) will be decided based on the interview performance of the applicants in the following aspects:

1. Understanding of Starr Hall.

2. Sincerity and enthusiasm for hall life and hall education.

3. Communication skills.


An additional bonus of at most 20 points may be given to those who have extraordinary achievements in any of the above aspects, such as participations in district or regional teams and awards in open events or competitions, and those who perform exceptionally well in the interview.

After all the interviews, the merit scores may be subject to adjustments based on the overall performance of all the interviewees in this year. The adjustments, if needed, will be applied to all applications and will not affect the ranking of students.

Selection of interviewees and other procedures

We will select a certain number of applicants for interviews. The selection will be based on the admission scores, where the merit score term will be calculated based on the first three criteria listed above (i.e., past participations or achievements in cultural, sports, and other extra-curricular activities). All
interviews will be audio-taped; the records will be kept confidential and only be listened by the Warden upon disputes.

All applicants already admitted with "absolute needs" may also be invited to attend an interview or meeting as a chance for them to understand the life in Starr Hall. Non-local applicants admitted may not be required to attend the interview because of their different arrival times.
Suen Chi Sun Hall

Round I Admission (Re-admission)

Residents applying for re-admission will be considered by Suen Chi Sun Hall on the basis of the following criteria:

a. Willingness to share and care about hall mates/others
b. Active participation in hall life
c. Participation in social services
d. Awareness and interests in social and current affairs
e. Responsibility and respect to others
f. A good balance between hall life and academic studies
g. Demonstrate good teamwork

The merit score (M) of 100 marks would be awarded for several aspects that are listed below,

a. Hall and Social Contribution (Maximum 76 marks)
   This includes participation in hall teams, sub-committees, organizing committees of various functions, inter-floor competitions or activities organized by the Students' Association and social service related functions. Their level of participation and efforts put in these activities will also be taken into account.

b. Peer Evaluation (Maximum 14 marks)
   This part constitutes the comments and ratings from the floor mates, in terms of a hall mate’s contribution on his/her residing floor and relationship with other floor mates.

c. Tutors’ Evaluation (Maximum 10 marks)
   This component involves an individual interview between a designated tutor and the hall mate. The overall hall experience of the hall mate will be discussed and rated. Different aspects of hall mates’ development would be considered, academic performance, performance on the floor, perceived hall education, external contributions, balance between different aspects of life, special personal needs etc.

Extra bonuses will be awarded to the merit score (M) of 100 marks for the aspect listed below.

a. Bonus for Participation in External Social Services (6 marks)
   In order to encourage hall mates to participate actively in external social services, a bonus of 6 marks will be awarded to hall mates who have participated in external social services for 40 hours or above during the current residential year and the summer vacation preceding the current residential year.

b. Bonus for Cultural and Sports Talent (Half of the maximum mark of the corresponding hall team)
   In order to reward talented hall mates who have devoted their effort in the hall teams,
hall mates who have good performance in any of the hall teams, and at the same time are members of the corresponding university team will be awarded a bonus of half of the maximum mark of the corresponding hall team.

c. Bonus for Satisfactory Academic Performance (4 marks)
In order to recognize hall mates who can balance their hall life and academic studies, a bonus of 4 marks will be awarded to hall mates who have achieved satisfactory academic results, i.e. GPA = 3.0 or above, or 2nd quartile or above for programmes that do not evaluate students in terms of GPA. Due to practical reason, only the academic performance of the first semester of the residential year will be considered.

The merit score (M) of 100 marks will be deducted for the aspects listed below.

- Penalty for High Table Dinner (1 mark for each regulation violation (except absence), 6 marks for absence, NO maximum penalty is set in this aspect)
Since High Table Dinner is an integral part of hall life which serves as both educational and social function in halls, the penalty here points to violation of High Table Dinner Regulations such as being late or absent without the provision of reasonable explanations and non-compliance to dress code.

- Penalty for Irresponsible Participation (10 marks for each case)
In order to encourage hall mates to participate actively and responsibly in different hall activities, the penalty here points to the irresponsible participation of hall mates in hall teams, sub-committees and organizing committees of various functions. Irresponsible participation means destructive actions in the organizations, for instance, unreasonable absence or lateness in meetings/ practices/ competitions/ performances/ functions etc. frequently and seriously.

Round II Admission

Criteria

a. Willingness to share and care about hall mates/others
b. Willingness to participate in hall life
c. Participation in social services
d. A good balance between academic studies and extra-curricular activities/ hall life
e. Awareness and interests in social affairs and current affairs
f. Responsibility and respect to others
g. Demonstrate good teamwork
h. Participation in extra-curricular activities and possession of special talents

The merit score (M) of 100 marks would be awarded for several aspects that are listed below:

Interview by Admission Advisory Group

- **Group Interview (25 marks)**
  Group Interview would look into the following aspects of the candidates,
a. Willingness to share and care about hall mates/others
b. Demonstrate good teamwork
• **Individual Interview (75 marks)**
  Individual Interview would look into the following aspects of the candidates,
  a. Willingness to participate in hall life
  b. Attitude towards the interview
  c. Interests in social services
  d. Knowledge on our hall
  e. A good balance between academic studies and extra-curricular activities/hall life
  f. Awareness and interests in social affairs and current affairs
  g. Participation in extra-curricular activities and possession of special talents

The Curriculum Vitae (CV) of candidates will also be reviewed.
Swire Hall

Round I Admission (Re-Admission)

Academic Requirement (a threshold requirement which does not involve scoring)
1. A hall mate whose GPA for the first semester being below 2.0 will be invited to attend a meeting with the Warden or the Tutors. Verbal or a written warning letter may be issued.

2. Only hall mates with GPA for the second semester above 2.0 will be invited to the interview by the Re-admission Board.

3. Each student must attain a CGPA of 1.5 before other factors to be considered.
   a. First semester:
      - Meeting with the Warden/Tutors
      - Verbal/ written warning letter may be issued
      - In extreme cases, the Warden may suspend the hall mate(s) concerned from residing in the hall.
   b. Second semester:
      - Termination of hall membership

4. For programmes which do not involve GPA calculation or have special promotion requirements, hall mates may be invited to attend the re-admission interview in the case of failing in any of the core course(s).

5. The Warden has the right to make the final decision.

A. Need Score for travelling time and home environment (50%)

Marks will be allocated according to the “Need Score System” of the Hall Admission Exercise approved by the Committee on Halls.

B. Performance at Hall Level (50%)

<table>
<thead>
<tr>
<th>Items</th>
<th>Marks per item (Total Mark = 50)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Floor performance</td>
<td>10 marks</td>
</tr>
<tr>
<td>Bearing year-long responsibilities/posts e.g. Sport Team/Culture Team/Swire Youth/SRC members/EXCO# (#EXCO counted as 2 posts)</td>
<td>10 marks per functional post/responsibility; maximum 2 posts/responsibility be counted #The maximum marks for teams with practice under the benchmark would be deducted by 50% (currently 5 marks) and 0 marks would be given to teams with no practice</td>
</tr>
<tr>
<td>Participation in hall functions/activities e.g. Touch Camp/O Camp leader/OCs/Sub-Com members/Editors/show support in hall functions and inter-hall matches</td>
<td>20 marks</td>
</tr>
</tbody>
</table>

Admission Criteria of respective Residential Halls in arriving at the Merit Score (M)
### Participation in Social Responsibilities Activities

1 mark for every participation, maximum 5 marks

<table>
<thead>
<tr>
<th>Activities</th>
<th>Assessor: SRC</th>
</tr>
</thead>
<tbody>
<tr>
<td>e.g. Participating in SRC activities, University social responsibilities</td>
<td></td>
</tr>
<tr>
<td>activities or other related activities organized by non-governmental</td>
<td></td>
</tr>
<tr>
<td>organisation</td>
<td></td>
</tr>
</tbody>
</table>

### Attending compulsory hall functions and observing hall rules

Deduct up to 5 marks per warning letter

### Participation and leadership outside the hall

Maximum 5 marks

| e.g. U Team members/Student Union Councilors/ Hong Kong Team members/       |               |
| performers/society executive committee                                     |               |

### Re-admission interview performance

10% adjustment of overall admission mark

**In case of any irregularity, Round I Re-admission Board has the right to access the detailed score information of the applicant from the assessors concerned.**

---

### Assessment Criteria for Part B (Performance at Hall Level)

#### Functional Posts / Responsibilities

<table>
<thead>
<tr>
<th>Team member / captain</th>
<th>Assessor</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Participation / role:</td>
<td>Team Captains</td>
</tr>
<tr>
<td>1. Exhibit enthusiasm / loyalty to team(s)</td>
<td>Sport Captains /Secretary</td>
</tr>
<tr>
<td>2. Serve as a good leader</td>
<td>Cultural Secretary</td>
</tr>
<tr>
<td>3. Serve as a good role model for others</td>
<td></td>
</tr>
<tr>
<td>• Abilities in performing as inter-hall players / performers</td>
<td></td>
</tr>
<tr>
<td>• Attendance: Attending team practices regularly</td>
<td></td>
</tr>
</tbody>
</table>

| Swire Youth editorial board / Social Responsibility Committee member /     | Peer evaluation |
| Swire Hall EXCO                                                          |               |
| • Participation / role: serve a leading role for hall mates / strong hall |               |
| spirit                                                                  |               |
| • Personal skills: project coordination / duty allocation                |               |
| • Performance: meeting deadlines / accuracy of work                      |               |
| • Attendance: attending functions as required                            |               |

<table>
<thead>
<tr>
<th>Participation in hall functions</th>
<th>EXCO</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Participation / role</td>
<td></td>
</tr>
<tr>
<td>1. Attend and speak up in AGM /</td>
<td></td>
</tr>
<tr>
<td>EGMs / Forums</td>
<td></td>
</tr>
<tr>
<td>2. Participate in hall activities (hall visits / support for inter-hall</td>
<td></td>
</tr>
<tr>
<td>competitions)</td>
<td></td>
</tr>
<tr>
<td>3. Serve in Organization</td>
<td></td>
</tr>
<tr>
<td>Committees / leaders (Swire</td>
<td></td>
</tr>
<tr>
<td>Festival / Registration Day /</td>
<td></td>
</tr>
<tr>
<td>Touch Camp / Orientation Camp /</td>
<td></td>
</tr>
<tr>
<td>Farewell / Open day)</td>
<td></td>
</tr>
<tr>
<td>4. Interact with hall mates (e.g. Non-local Orientation Camp)</td>
<td></td>
</tr>
</tbody>
</table>
Round II Admission

Criteria for Students with no prior hall experience

Students will be admitted based on their past records of participation in sports and cultural events, academic performance and their plans to contribute to hall life. The applicants will be considered with the following criteria:

1. Students have outstanding leadership skill, as proven by letters of recommendation, awards, and certificates of honour;
2. Students have special talent and outstanding performance in sports;
3. Students have clear sense of mission and civic responsibility as proven by their experience in organizing student or communal activities;
4. Students have some proven experience and interest in areas of intellectual, cultural, and civic (as against pure recreational) activities; and
5. Students’ academic performance will be considered.

Marking Scheme for calculating merit scores:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Highest Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicants with special talent and outstanding performance in other areas, e.g. sports and cultural.</td>
<td>30</td>
</tr>
<tr>
<td>Applicants with a clear sense of mission and civic responsibility with outstanding leadership skill, as proven by their experience in organizing student or communal activities, awards, and certificates of honour.</td>
<td>30</td>
</tr>
<tr>
<td>Applicants’ performance in interview, in which the following aspects will be considered:</td>
<td>40</td>
</tr>
<tr>
<td>- Attitude towards the interview</td>
<td></td>
</tr>
<tr>
<td>- Critical thinking</td>
<td></td>
</tr>
<tr>
<td>- Interpersonal skill</td>
<td></td>
</tr>
<tr>
<td>- Knowledge on Swire hall</td>
<td></td>
</tr>
<tr>
<td>- Presentation skill</td>
<td></td>
</tr>
<tr>
<td>- Willingness to participate in hall life</td>
<td></td>
</tr>
</tbody>
</table>
University Hall

Assessment of the merit score (M)

Round I Admission (Re-admission)

Criteria for current hall residents*

1) Contribution to hall
   - Participation
   - Hall spirit
   - Interaction with hall mates/ staff
2) Contribution to University of Hong Kong
3) Complete Orientation (Ying Sun) Program
4) Academic performance
5) Other activities
6) Other merits

* Current hall mates may be invited for hall interview. Extra 20% may be awarded.

Round II Admission

Criteria for applicants with no prior hall experience

1) Performance at hall interview
   - Attitude during interview
   - Preparation for the interview
   - Punctuality
   - Vision on hall life and hall education
   - Benefit from hall life
   - Reasons for applying hall
2) Activities and merits at high school/ department/ institution
3) Reference from relevant parties

Remarks: Factors considered are not limited to those listed under different categories.
Wei Lun Hall

Round I Admission (Re-admission):

The "Merit" score given to each student is based on the following four factors:
(a) academic performance
(b) performance at hall level
(c) performance at sports team and cultural group level
(d) performance at floor level

(a) Academic performance
A four-level scale is used.

<table>
<thead>
<tr>
<th>GPA</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.49 and below</td>
<td>0</td>
</tr>
<tr>
<td>Between 1.50 and 2.24</td>
<td>1</td>
</tr>
<tr>
<td>Between 2.25 and 2.99</td>
<td>2</td>
</tr>
<tr>
<td>3.00 and above</td>
<td>3</td>
</tr>
</tbody>
</table>

For students studying MBBS and BDS, the following scale will be used.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fail</td>
<td>0</td>
</tr>
<tr>
<td>Pass</td>
<td>2</td>
</tr>
<tr>
<td>Distinction</td>
<td>3</td>
</tr>
</tbody>
</table>

(b) Performance at hall level
The following will be assessed:
(i) Personal qualities such as loyalty, friendliness, politeness, helpfulness
(ii) Positions of responsibility such as Students' Association (SA) Executive Committee member, team captain, Organizing Committee member, Person-in-Charge
(iii) Participation in hall functions such as high table dinners, AGM, inter-hall competitions
(iv) Knows hall mates well, show respect and concern for others
(v) Serving the University (e.g., University team member) or the community

The performance is assessed by SA Chairperson in consultation with the SA Executive Committee. The Warden and tutors will decide on the score using the following scale.

<table>
<thead>
<tr>
<th>Performance</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poor</td>
<td>0</td>
</tr>
<tr>
<td>Average</td>
<td>1</td>
</tr>
<tr>
<td>Good</td>
<td>2</td>
</tr>
<tr>
<td>Excellent</td>
<td>3</td>
</tr>
</tbody>
</table>

An example of "Excellent" performance is a person-in-charge that demonstrates good leadership. An example of "Good" performance is a hall member that demonstrates good personal qualities with approximately 80% participation with good attitude. An example of "Average" performance is a hall member with reasonable personal qualities and
between 60% to 80% participation. Those not belonging to any team or cultural group or with participation less than 60% are considered to be of “Poor” performance. Those who showed disregard for others or breached hall rules in the previous residential year (e.g., playing mahjong, damaging hall facilities) will be considered as “Poor” performance.

(c) Performance at sports team and cultural group level
The sports team captains and persons-in-charge of cultural groups will evaluate the participation and contribution of the team members. Factors to be considered include: regular attendance at training/practice sessions, enthusiasm, leadership. Team captains and persons-in-charge will be evaluated by the SA Chairperson in consultation with the SA Executive Committee. The Warden and tutors will decide on the score using the following scale.

<table>
<thead>
<tr>
<th>Performance</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poor</td>
<td>0</td>
</tr>
<tr>
<td>Average</td>
<td>1</td>
</tr>
<tr>
<td>Good</td>
<td>2</td>
</tr>
<tr>
<td>Excellent</td>
<td>3</td>
</tr>
</tbody>
</table>

(d) Performance at floor level
The factors to be considered include personal qualities, positions of responsibility and participation in floor activities. The floor tutor, Floor-chairman and Vice Floor-chairman will assess the performance and the Warden will decide on the score using the following scale.

<table>
<thead>
<tr>
<th>Performance</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poor</td>
<td>0</td>
</tr>
<tr>
<td>Average</td>
<td>1</td>
</tr>
<tr>
<td>Good</td>
<td>2</td>
</tr>
<tr>
<td>Excellent</td>
<td>3</td>
</tr>
</tbody>
</table>

Round I Admission (Re-admission): Procedure
The score under (a), (b) (c) and (d) are added up to form a Total Score which ranges from 0 to 12.

Any student with a Total Score of less than 6 or with any of the sub-scores being zero will be invited to attend an interview so that we can find out what difficulties the student faced during the past residential year. The interview panel consists of the Warden (or his representative), one tutor and two members of the SA Executive Committee. The student is given the opportunity to explain to the panel why his performance was not satisfactory. The interview panel will then decide on one of the following three courses of action:
(i) not to include that student in the ranking list,
(ii) keep the original Total Score, or
(iii) give additional points to the Total Score.

The Merit Score is calculated by the following formula:
Merit score = Total Score x (25/3)
[The Merit Score ranges from 0 to 100.]
The Merit Score is then added to the Need Score according to the expression specified in the "New Hall Admission Scheme 2009-2010" (document 113/409) to form the Admission Score. The Admission Score is used to decide the outcome of the re-admission exercise.

In case a student does not agree with the interview panel’s decision, the student can appeal to an appeal panel which consists of a tutor and a SA Executive Committee member, these two being not in the interview panel concerned. The decision of the appeal panel shall be final.

Round II Admission

All applicants for admission are invited to attend an interview. The interviewers include the Warden (or his representative), one tutor and two SA Executive Committee members. The interview panel will assess the following:

(a) personality,
(b) potential contribution to hall, and
(c) passion for hall life.

A score of 0, 1, 2 or 3 will be given to each category. The qualities being assessed are:

(a) personality: pleasant, sincere, polite, friendly
(b) potential contribution: sports, cultural activities, social service, leadership
   (applicants have to show records or certificates to prove the participation in relevant activities)
(c) passion for hall life: expectations, willingness to spend time, willingness to take up positions of responsibility

A Total Score is worked out by the following formula:
Total Score = [Score (a) + Score (b) + Score (c)] x 11 + 1

The Total Score is then added to the Need Score according to the expression specified in the "New Hall Admission Scheme 2009-2010" (document 113/409) to form the Admission Score. The Admission Score will be used to decide the outcome of the admission application.

In case an applicant is not satisfied with the outcome, he can appeal to an appeal panel which consists of a tutor and a SA Executive Committee member, these two being not in the interview panel. The decision of the appeal panel shall be final.
Notes:

(1) Round I applicants who do not belong to Wei Lun Hall cannot have their performance assessed. They will instead have their personality, potential contribution and passion for hall life assessed in a manner similar to that used in Round II.

(2) Round I applicants who belong to Wei Lun Hall but were admitted after the start of the second semester will not have their performance assessed in the prescribed procedure. They will all be invited to attend an interview with the Warden (or his representative), one tutor and two members of the SA Executive Committee. A score, ranging from 0 to 12, will be given and this score will be used in the same way as the Total Score for Round I to combine with the Need Score to form the Admission Score.
B. Residential Hall administering its own admission:

St. John’s College

St. John’s College will not take the “Need Score” (the so-called “N Score”) as the main factor for consideration.

St. John’s College is administering its own admission and has its own criteria; although St. John’s College is accepting applications for admission through the on-line hall application system.

As regards our admission criteria, St. John’s College is looking for students who have a good potential, and a passion, to excel in academic studies, sports, cultural activities, leadership development, and/or community service. For years, St. John’s Alumni had become prominent leaders of our community. Assessment for admission to is mainly by interview. The Master of the College has the final say in admission. In making his decisions, the Master may consult the Dean of the College and student representatives.

In recent years, St. John’s College is very concern with the academic performances of our students. Starting 2008, we introduced academic tutors into the College, who would see students personally and regularly to help with their studies.

St. John’s College started as the first hall of residence in HKU in 1912. The College aims to provide the best all-round education to HKU students. We strive providing the best facilities. We have a spacious campus, an exclusive dining hall, and we provide only single rooms. We are constantly seeking methods to enable students to best develop themselves in a congenial environment. And we have a policy to consider seriously the re-admission of students recurrently after their first year of residence in the College.

Last but not the least, most St. John’s alumni may tell you this: they had met the best friends of their lives in St. John’s.
The University of Hong Kong

Student Residences 2019-2020

There are at present 17 student residences in the University. Among these student residences, 11 are University-administered Halls of Residences and 4 Residential Colleges: Lady Ho Tung Hall, Lee Hysan Hall, Lee Shau Kee Hall, Morrison Hall, R.C. Lee Hall, Simon K.Y. Lee Hall, Starr Hall, Suen Chi Sun Hall, Swire Hall, University Hall and Wei Lun Hall; and Residential Colleges on Lung Wah Street. Two Halls of Residences, Ricci Hall and St. John’s College, are managed directly by outside religious bodies.

The following is a summary of residential provision in the University in 2019-2020:

<table>
<thead>
<tr>
<th>For men &amp; women</th>
<th>Number of Places</th>
<th>With Dining Room</th>
<th>Administered by the University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lee Hysan Hall 6B Sassoon Road</td>
<td>378</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>Lee Shau Kee Hall 109 Pokfulam Road</td>
<td>298</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>R.C. Lee Hall 6A Sassoon Road</td>
<td>375</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>Residential Colleges on Lung Wah Street <strong>Kennedy Town △</strong></td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>- Shun Hing College</td>
<td>483</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Chi Sun College</td>
<td>483</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Lap-Chee College</td>
<td>417</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- New College</td>
<td>417</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Simon K.Y. Lee Hall Composite Building, HKU</td>
<td>310</td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>St. John’s College 82 Pokfulam Road</td>
<td>223</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>Starr Hall 91B Pokfulam Road</td>
<td>500</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>Suen Chi Sun Hall 109 Pokfulam Road</td>
<td>292</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>Swire Hall Swire Building, HKU</td>
<td>302</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>Wei Lun Hall 6 Sassoon Road</td>
<td>381</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>For men</td>
<td>Morrison Hall # 109 Pokfulam Road</td>
<td>148</td>
<td>*</td>
</tr>
<tr>
<td>Ricci Hall 93 Pokfulam Road</td>
<td>131</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>University Hall 144 Pokfulam Road</td>
<td>110</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td>For women</td>
<td>Lady Ho Tung Hall 91A Pokfulam Road</td>
<td>404</td>
<td>*</td>
</tr>
</tbody>
</table>

# There are additional accommodation for 145 postgraduate students in Morrison Hall.
△ The places in four Colleges are allocated to both undergraduate and postgraduate students.

March 26, 2019
P492(Hall_of_Residence_2019-20.doc)